



EMPLOYMENT APPLICATION

POSITION APPLIED FOR: _____

___ Full-Time ___ Part-Time ___ Temporary Date Available to Start Work ___/___/___

PERSONAL DATA:

Name _____

Current Address _____

Permanent Address (if different from above) _____

Daytime Telephone Number (____) ____ - ____ Optional Number: (____) ____ - ____
(Answer service, Mobile #, etc.)

Social Security Number: _____

GENERAL INFORMATION

- 1) If hired, will you be able to work during normal days and hours required for the position for which you are applying? If no, please explain:
___ Yes ___ No _____
- 2) Do you have any commitments to another employer that might affect your employment with our company?
If yes, please explain:
___ Yes ___ No _____
- 3) If hired, can you furnish proof that you are eligible to work in the United States? If no, please explain:
___ Yes ___ No _____
- 4) Do you have a valid driver's license? If yes, please list number and state of issuance.
___ Yes ___ No State _____ Driver's License Number _____ Exp ___/___/___
- 5) Do you have any language abilities (such as reading or speaking a foreign language) that might help you perform the job for which you are applying? If yes, please explain:
___ Yes ___ No _____
- 6) Have you ever been convicted, pled guilty, or pled "no contest" to any criminal offense involving dishonesty or a breach of trust, including, but not limited to theft, fraud, passing bad checks, credit card fraud, forgery, or other crime? If you were charged but the charges were dropped or you were acquitted, answer "No." If yes, please explain:
___ Yes ___ No _____
- 7) Are you charged with an unresolved criminal charge that has not yet resulted in a plea of guilty, court trial, or a dropping of the charges? If yes, please explain.
___ Yes ___ No _____



EDUCATIONAL DATA

SCHOOL AND LOCATION

GRADUATED

DEGREE/DIPOLMA

High School

Technical, Vocational, Business or Military Training

College or University

List Job-Related Seminars, Short Courses, Workshops, or other Educational Experiences pertinent to this application

EMPLOYMENT HISTORY (not applicable if resume covers same information)

Co .Name	Address	City, State, Zip	Supervisor	Phone #
1)				
Occupation	Period of Employment (from/to)	Rate of Pay	Reason for Leaving	

Co .Name	Address	City, State, Zip	Supervisor	Phone #
2)				
Occupation	Period of Employment (from/to)	Rate of Pay	Reason for Leaving	

Co .Name	Address	City, State, Zip	Supervisor	Phone #
3)				
Occupation	Period of Employment (from/to)	Rate of Pay	Reason for Leaving	

GENERAL REFERENCES – Please list three individuals who are not former employers or relatives

Name	Address	City, State, Zip	Phone #	Occupation



ADDITIONAL INFORMATION: Please add any additional information (except that which identifies your race, color, creed, religion, age, sex, marital status, military status, national origin, disability, or other non-job-related personal information) that you think may be relevant to a decision to hire you.

IMPORTANT RELEASE

By my signature and initials placed below, I certify that the information provided in this employment application (and accompanying resume, if any) is true and complete, and I understand that any false information or significant omissions may disqualify me from further consideration for employment, and may be justification for my dismissal from employment if discovered at a later date. I agree to immediately notify the company if I should be convicted of a felony, or any crime involving dishonesty or a breach of trust while my job application is pending or during my period of employment, if hired.

____ Initials

I authorize the investigation of all statements contained in this application. I also authorize DWS International Inc. to contact my past employers and listed references.

____ Initials

I hereby authorize DWSII to review my driving record for insurance employment purposes according to the Fair Credit Reporting Act. Sect. 604(a) (3) (B) and 604 (b).

____ Initials

I authorize any person, school, past employers, and organizations named in this application form to provide DWS International Inc. with relevant information and opinions that maybe useful to the company in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements.

____ Initials

I understand that this application does not, by itself, create a contract of employment. I understand and agree that, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time. I understand that no person is authorized to change any of the terms mentioned in this employment application form.

____ Initials

Signed

Dated

Print Name of signature above